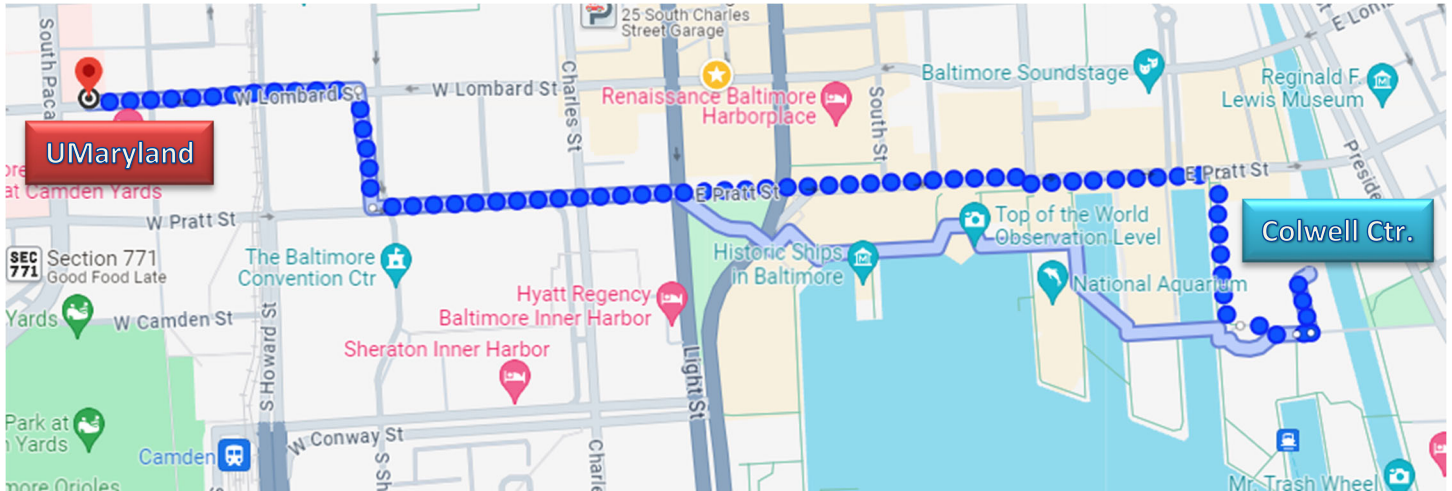


# COLWELL CENTER

## Work Related Injury Information

Colwell Center Shared Services has developed an arrangement with the UMaryland Immediate Care for handling work related injuries for all University personnel employed at the Colwell Center. UMaryland Immediate Care is located at the corner of Paca St and W. Lombard St.



### University of Maryland Campus Health

Monday-Friday 7 a.m. to 5 p.m.  
 408 W. Lombard Street  
 Baltimore, MD 21201  
 667-214-2233

If your work related injury occurs outside of this timeframe, please seek medical attention at the closest emergency room, urgent care facility or family physician. Some suggested facilities close to the Colwell Center are listed below. You also must follow your respective campus’s procedures for reporting a work related injury. This information can be found at links provided in the information boxes by campus at the bottom of this page.

Name of Facility	Address	Phone Number	Hours of Operation
Concentra Urgent Care Downtown (0.5 Miles – 11 Minute Walk)	100 S Charles Street #150 Baltimore, MD 21201	410-752-3010	8:00 am – 5:00 pm, Monday – Friday
MedStar PromptCare - Federal Hill (2 Miles – 8 Minute Drive)	1420 Key Highway Baltimore, MD 21230	410-230-7820	8:00 am – 8:00 pm, Monday – Friday; 8:00 am – 4:00 pm, Saturday – Sunday
Patient First Bayview (3.5 Miles – 20 Minute Drive)	5100 Eastern Avenue Baltimore, MD 21221	410-814-4500	8:00 am – 10:00 pm, 7 days a week
Concentra Arbutus (6 Miles – 15 Minute Drive)	1419 Knecht Avenue, Baltimore, MD 21227	410-247-9595	24 hours, 7 days a week

\*Bring a copy of your completed Injury Report Forms with you. The facility may require you to pay out of pocket upfront and then you will in turn need to work with your respective Administrator to submit a claim to the University’s Workers Compensation.

In the event of an injury at work, please follow these steps:

1. **For injuries that require immediate emergency medical attention:** please call 911 for an ambulance. Then alert the CC security guard at the front door (front desk phone 410-576-5700 or front desk cell phone 410-977-5850) that an ambulance is on the way, and tell them where the injured employee is located, so that when the ambulance arrives, the security guard can direct them where to go. Next, go to step #3.

**For injuries that do not require immediate emergency medical attention:** go to UMaryland Immediate Care or if after UMaryland Immediate Care operating hours seek care from the above named emergency care facilities. No appointment is necessary. The injured employee needs to take their **Colwell Center ID card** with them as well as a copy of your **Employee Report of Injury Form**, so that payment is not needed for the medical visit. First Report of Injury Forms can be found at the URL provided below, for the respective campus. Go to step #2.

2. If possible, call University of Maryland Campus Health at 667-214-1899 and tell them about the injury, so that they can prepare a triage. Otherwise, when you arrive, tell the front desk that you are a Colwell Center employee who has suffered a work related injury and show them your Colwell Center ID card as well as the copy of the first report of injury form.
3. Notify the appropriate Colwell Center Business Manager as soon as possible, but no later than 24 hours after the injury occurs, and complete the remaining required paperwork. Below are appropriate contacts and links to the Employee Report of Injury Forms by Institution.

<b>IMET-UMB</b>			
Description	Name	Phone #	Email Address
UMB CC Contact	Monika Nielson	410-234-8853	<a href="mailto:nnielson@som.umaryland.edu">nnielson@som.umaryland.edu</a>
UMB EHS Contact	Angela Boxley	410-706-3221	<a href="mailto:aboxley@af.umaryland.edu">aboxley@af.umaryland.edu</a>
UMB EHS Website	<a href="https://www.umaryland.edu/ehs/">https://www.umaryland.edu/ehs/</a>		
UMB Employee Injury Report Forms	<a href="https://www.umaryland.edu/about-umb/offices/risk-management-and-workers-compensation/workers-compensation/">https://www.umaryland.edu/about-umb/offices/risk-management-and-workers-compensation/workers-compensation/</a>		
<b>Please submit the completed form(s) by FAX to the attention of Angela Boxley at (410) 706-8212 within 24 hours of the injury. Please give original forms to Monika Nielson.</b>			

<b>IMET-UMBC-DMB, Shared Services, ARC</b>			
Description	Name	Phone #	Email Address
UMBC CC Contact	Michael Paszkiewicz	410-234-8885	<a href="mailto:paz@umbc.edu">paz@umbc.edu</a>
UMBC CC Contact	Maurice White	410-234-8816	<a href="mailto:mwhite@umbc.edu">mwhite@umbc.edu</a>
UMBC ESH Contact	Mike Pound	410-455-2918	<a href="mailto:michaelp@umbc.edu">michaelp@umbc.edu</a>
UMBC ESH Website	<a href="http://www.umbc.edu/safety/insuranceinjuries.html">http://www.umbc.edu/safety/insuranceinjuries.html</a>		
UMBC Injury Report Forms	<a href="http://www.umbc.edu/safety/insuranceinjuries.html">http://www.umbc.edu/safety/insuranceinjuries.html</a>		
<b>Please submit the completed form by email to UMBC ESH at <a href="mailto:esh@umbc.edu">esh@umbc.edu</a> within 24 hours of the injury. Please give original form to Tonya Queen.</b>			

<b>IMET-UMCES</b>			
Description	Name	Phone #	Email Address
UMCES CC Contact	Lucinda Botlero	410-234-8898	<a href="mailto:lbotlero@umces.edu">lbotlero@umces.edu</a>
UMCES HR/Worker's Comp Contact	Lisa Ross	410-221-2017	<a href="mailto:lross@umces.edu">lross@umces.edu</a>
UMCES HR Website	<a href="https://www.umces.edu/human-resources">https://www.umces.edu/human-resources</a>		

UMCES Injury Report Forms	<a href="http://www.umces.edu/sites/default/files/Chesapeake%20Accident%20Investigation%20forms.pdf">http://www.umces.edu/sites/default/files/Chesapeake Accident Investigation%20forms.pdf</a>
Please submit the completed form by FAX to IWIF at 410-494-2002 and also FAX to UMCES HR at 410-221-2029 within 24 hours of the injury. Please give original form to Lucinda Botlero.	

IoF-UMBC			
Description	Name	Phone #	Email Address
IoF CC Contact	Chris Geddes	410-576-5720	<a href="mailto:geddes@umbc.edu">geddes@umbc.edu</a>
UMBC ESH Contact	Mike Pound	410-455-2918	<a href="mailto:michaelp@umbc.edu">michaelp@umbc.edu</a>
UMBC ESH Website	<a href="http://www.umbc.edu/safety/insuranceinjuries.html">http://www.umbc.edu/safety/insuranceinjuries.html</a>		
UMBC Injury Report Forms	<a href="https://safety.umbc.edu/wp-content/uploads/sites/507/2023/07/Employees-Report-of-Work-Related-Injury-Fillable.pdf">https://safety.umbc.edu/wp-content/uploads/sites/507/2023/07/Employees-Report-of-Work-Related-Injury-Fillable.pdf</a>		
Please submit the completed First Report of Injury Forms by email to UMBC ESH at <a href="mailto:esh@umbc.edu">esh@umbc.edu</a> within 24 hours of the injury. Please give original form to Dr. Chris Geddes.			

TU			
Description	Name	Phone #	Email Address
TU CC Contact	Mary Stapleton	410-385-6318	<a href="mailto:mkstapleton@towson.edu">mkstapleton@towson.edu</a>
TU HR/Worker's Comp Contact	Nathan Barker	410-704-6015	<a href="mailto:nbarker@towson.edu">nbarker@towson.edu</a>
TU Worker's Comp Website	<a href="https://www.towson.edu/hr/documents/workers_comp_instruction_guide.pdf">https://www.towson.edu/hr/documents/workers_comp_instruction_guide.pdf</a>		
TU Injury Report Forms	<a href="https://www.towson.edu/hr/current/leave.html">https://www.towson.edu/hr/current/leave.html</a>		
Please follow directions found at <a href="https://www.towson.edu/hr/documents/workers_comp_instruction_guide.pdf">https://www.towson.edu/hr/documents/workers_comp_instruction_guide.pdf</a> for completing and submitting forms.			